

**Resolution 2019-20: 91**

**Purchase Order Summer 2020 FF&E – East High**

**By Board Member Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the RJSCB’s Program Manager, with the advice of Vargas Associates (the “Move Manager”), the RJSCB’s general counsel, the Construction Managers, the Architects, and the RJSCB’s Independent Compliance Officer (“ICO”), prepared bid documents for the Furniture, Fixtures and Equipment (“FF&E”) bid associated with the Phase 2 schools (the “Phase 2 FF&E Projects”); and

WHEREAS, East High School (“East High”) is one of the projects included in Phase 2c/2d of the RSMP, as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB authorized the release of the FF&E bid documents for the Phase 2 FF&E Projects at its regular meeting on November 13, 2017 (Resolution 2017-18: 92); and

WHEREAS, the Program Manager received bids on January 23, 2018 per the deadline stipulated in the Request for Bids for the Phase 2 FF&E Projects, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Program Manager, Independent Compliance Officer (“ICO”) and the Move Management Consultant reviewed the bids submitted for the Phase 2 FF&E Projects, conducted de-scoping meetings, inspected physical samples of some items, and identified four qualified and responsible bidders; and

WHEREAS, the RJSCB at its regular meeting on February 6, 2018 approved the recommendations of the Move Management Consultant (Resolution 2017-18: 138); and

WHEREAS, the Move Management Consultant was able to utilize unit pricing (with allowable increases) from the 2017 Main Furniture Bid received on January 23, 2018 for the East High FF&E Project; and

WHEREAS, on February 12, 2020, the Move Management Consultant and the Program Manager recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that a purchase order for FF&E be issued for the East High Project as identified in the table below:

<b>Name of Firm</b>	<b>Not-to-Exceed PO Amount</b>
Intivity,106 Despatch Drive Suite 2 Rochester NY 14445	\$164,880.00 .
Hertz Furniture 170 Williams Drive Ramsey, NJ 07446	\$87,480.00
Quality Office Environments 127 Main Street Geneseo, NY 14454	\$40,680.00 .

WHEREAS, deliveries and installation of FF&E orders placed at this time will be coordinated by the Move Management Consultant to coincide with the construction schedule of the East High FF&E Project; and

WHEREAS, at its meeting on March 5, 2020, the M/WBE and Services Procurement Committee approved the forwarding of the Move Management Consultant’s FF&E recommendations to the full Board for consideration at its March 9, 2020 regular meeting.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Management Consultant that the contract award shall be made to the above named firms, in the amounts specified to provide the necessary Furniture, Fixtures, and Equipment (delivered and installed at point of use) for the East High FF&E Project; and
2. The RJSCB Chair is hereby authorized, to execute and deliver the Purchase Orders to the firms named above, in substantially the form included in the Request for Bids for the Furniture, Fixtures, and Equipment with such changes as the Chair may approve (the Chair’s signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Board Member Jesse Dudley**  
**Adopted 5-0**